

# Whitebox Grant

## GRANT APPLICATION FORM

### Program Information

The purpose of the Whitebox Grant program is to reduce vacancy by assisting property owners and tenants with exterior and interior renovations and repairs of commercial property within the Community Redevelopment Agency district. This program is intended for mid-scale renovations and repairs and the maximum CRA grant is \$50,000. Grants cannot be awarded retroactively for work that has already been completed. Please review the Whitebox program description for complete information on the review process, eligible improvements, grant amounts and other requirements.

### Applicant Information

**Subject Property Address** (Note: The building must be vacant at the time of application.)

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**Applicant Name** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Email** \_\_\_\_\_

Are you a  **Property Owner** or  **Tenant**

**If property owner, please provide your current or future tenant's use of the property:**

Note: The tenant must fall into one of these categories.

- Retail and restaurant businesses
- Personal Services Industries (e.g., barber and beauty shops, health spas, dance studios, photography and art studios, tailoring, and other similar services)
- Galleries, theaters, other cultural and community gathering spaces

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**If tenant:**

What is your current or proposed business?

Note: Your business must fall into one of these categories.

- Retail and restaurant businesses
- Personal Services Industries (e.g., barber and beauty shops, health spas, dance studios, photography and art studios, tailoring, and other similar services)
- Galleries, theaters, other cultural and community gathering spaces

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When will you open for business at the subject property? \_\_\_\_\_

How long is your lease? \_\_\_\_\_



## Proposed Improvements

1. Provide a brief description of the proposed improvements to the subject property.

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2. Please indicate which eligible improvements will be included in your project.

Every project must include interior improvements:

- ADA requirements
- Window/Doors
- Interior Water Fountains
- Florida Fire Protection Code Requirements
- Mechanicals and HVAC systems
- Plumbing and electrical, including utility connections and upgrades
- Structure stabilization (repair and replacement of foundations, footers, load bearing walls, roofing systems)
- Room and space reconfiguration including wall relocations
- Energy efficiency improvements
- Windows and Doors (Interior or Exterior)
- Outdoor hardscape improvements and lighting
- Signage- New Signage Only that meet city department requirements
- Painting (including murals)
- General exterior surface repairs, new roof, or roof repairs
- Siding Materials
- Minor site improvements, e.g., driveway repair, re-stripping parking lot

3. What is the total cost of eligible improvements?

Note: These costs must be verified by two quotes from qualified vendors

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4. When will this renovation project start? End?

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### Please include with this application

1. Two quotes from vendors for the eligible improvements
2. Project Budget including costs for eligible improvements
3. Photos of the exterior of the property in its current condition

I understand that if this grant request is approved, I will be required to provide the following additional information as part of a grant agreement:

- Clearwater Business Tax Receipt
- Tenant Lease
- Building Permit (if applicable)

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

